

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Tuesday, November 10, 2015  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, Alberta**

**PRESENT:**

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve (arrived at 10:34 a.m.)
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
John W. Driedger	Councillor
Eric Jorgensen	Councillor
Josh Knelsen	Councillor
Ricky Paul	Councillor
Lisa Wardley	Councillor

**REGRETS:**

**ADMINISTRATION:**

Joulia Whittleton	Chief Administrative Officer (arrived at 12:00 p.m.)
Ron Pelensky	Director of Community Services & Operations
Len Racher	Director of Facilities & Operations (South)
Byron Peters	Director of Planning & Development
Fred Wiebe	Manager of Utilities
Carol Gabriel	Manager of Legislative and Support Services/Recording Secretary
Carrie Simpson	Executive Assistant to the CAO

**ALSO PRESENT:** Members of the public and the media.

Minutes of the Regular Council meeting for Mackenzie County held on November 10, 2015 in the Fort Vermilion Council Chambers.

**CALL TO ORDER:** 1. a) **Call to Order**

Reeve Neufeld called the meeting to order at 10:04 a.m.

**AGENDA:** 2. a) **Adoption of Agenda**

**MOTION 15-11-836** **MOVED** by Councillor Driedger

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That the agenda be approved with the following additions:

- 13. d) Mackenzie Regional Waste Management Commission – Tipping Fee Increase
- 13. e) Alberta Transportation Proposed Speed Zone Amendment – Town of High Level
- 15. a) Town of Rainbow Lake – Revenue Sharing Agreement

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. a) Minutes of the October 28, 2015 Special Council  
(Budget) Meeting**

**MOTION 15-11-837**

**MOVED** by Councillor Bateman

That the minutes of the October 28, 2015 Special Council (Budget) Meeting be adopted as presented.

**CARRIED**

**3. b) Minutes of the October 28, 2015 Regular Council  
Meeting**

**MOTION 15-11-838**

**MOVED** by Councillor Wardley

That the minutes of the October 28, 2015 Regular Council Meetings be adopted with the following correction:

Request for Proposal for Engineering Services – Rural Potable Water Infrastructure

Stantec Proposal should be \$378,901.08

**CARRIED**

**GENERAL REPORTS:**

**5. a) CAO Report**

**MOTION 15-11-839**

**MOVED** by Councillor Wardley

That the CAO report for October 2015 be received for information.

**CARRIED**

**5. b) Community Services Committee Meeting Minutes**

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**MOTION 15-11-840**      **MOVED** by Councillor Braun

That the Community Services Committee Meeting Minutes of June 1, 2015 be received for information.

**CARRIED**

**PUBLIC HEARING:**      **7. a) None**

**COMMUNITY SERVICES:**      **8. a) 2015 Campground Caretaker Bonus**

**MOTION 15-11-841**      **MOVED** by Councillor Bateman

That the campground caretaker scores be removed as they were not scored equally.

**CARRIED**

**MOTION 15-11-842**      **MOVED** by Councillor Driedger  
Requires 2/3

That the 2015 Campground Caretaker Bonus for Hutch Lake be approved as recommended.

**CARRIED**

**MOTION 15-11-843**      **MOVED** by Councillor Braun  
Requires 2/3

That the 2015 Campground Caretaker Bonus for Wadlin Lake be approved as recommended.

**CARRIED**

Councillor Wardley declared herself in conflict and abstained from the discussion and the vote on Motion 15-11-844.

**MOTION 15-11-844**      **MOVED** by Councillor Paul  
Requires 2/3

That the 2015 Campground Caretaker Bonus for Machesis Lake be approved as recommended.

**CARRIED**

**8. b) Recreational Lease Application Process**

**MOTION 15-11-845**      **MOVED** by Councillor Wardley

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That a letter be sent to the Minister of Alberta Agriculture and Forestry requesting a meeting to discuss the recreational lease application process.

**CARRIED**

**8. c) Community Services Capital Projects – Reallocation**

**MOTION 15-11-846**

Requires 2/3

**MOVED** by Councillor Bateman

That the 2015 Capital Project – Wadlin Lake Water Well (\$8,920), and the 2015 Other Capital Project (\$40,000) be reallocated to purchase block docks for the Hutch Lake day use area and Wadlin Lake.

**CARRIED**

**8. d) Terms of Reference – Community Services Committee**

**MOTION 15-11-847**

**MOVED** by Councillor Wardley

That the Community Services Committee Terms of Reference be approved as amended.

**CARRIED**

**UTILITIES:**

**9. b) La Crete Lift Station Repairs**

**MOTION 15-11-848**

**MOVED** by Councillor Braun

That administration proceeds with the La Crete Lift Station Repair - removing the bypass pumping; meter supply and install; and electrical portions of the original proposal in order to stay within the current 2015 budget.

**CARRIED**

Deputy Reeve Sarapuk arrived at 10:34 a.m.

**9. c) Fort Vermilion Backwash Waste Dechlorination**

**MOTION 15-11-849**

Requires 2/3

**MOVED** by Councillor Wardley

That \$50,000 be allocated from the Water Treatment Plant Reserve to the Fort Vermilion Backwash Waste Dechlorination project.

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**CARRIED**

**MOTION 15-11-850**

**MOVED** by Councillor Jorgensen

That administration engages ATAP Infrastructure Management Ltd. to manage the Fort Vermilion Backwash Waste Dechlorination project.

**CARRIED**

**OPERATIONS:**

**10. a) Policy PW039 Rural Road, Access Construction and Surface Water Management Policy**

Reeve Neufeld recessed the meeting at 11:04 a.m. and reconvened the meeting at 11:18 a.m.

Councillor Wardley and Councillor Paul rejoined the meeting at 11:19 a.m.

Councillor Jorgensen rejoined the meeting at 11:21 a.m.

**MOTION 15-11-851**

**MOVED** by Councillor Wardley

That administration bring back Policy PW039 Rural Road, Access Construction and Surface Water Management with the intent that the tax base not be responsible for anything other than the first access and that the municipality have the ability to remove an access.

**CARRIED**

**MOTION 15-11-852**

**MOVED** by Councillor Bateman

That the Road Reserve Policy be brought to the next budget meeting.

**CARRIED**

**10. b) Disposal – Salt & Sand Shelter**

**MOTION 15-11-853**

**MOVED** by Councillor Braun

That the La Crete salt and sand shelter be advertised for sale.

**CARRIED**

**10. c) Blue Dot Program**

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**MOTION 15-11-854**      **MOVED** by Councillor Derksen

That a letter of support be sent to the Minister of Transportation in support of the High Level Forests Public Advisory Committee's Blue Dot Program.

**CARRIED**

Reeve Neufeld recessed the meeting at 11:50 a.m. and reconvened the meeting at 12:38 p.m.

Joulia Whittleton arrived at 12:00 p.m.

**UTILITIES:**

**9. a) Fort Vermilion Frozen Water Services**

**MOTION 15-11-855**      **MOVED** by Councillor Jorgensen

That the municipality commits to resolving the frozen water services in the Hamlet of Fort Vermilion over a period of three years and that administration hold an open house with affected landowners.

**CARRIED**

**MOTION 15-11-856**      **MOVED** by Deputy Reeve Sarapuk

That administration proceeds with completing the Fort Vermilion water service repairs on county property on a per service basis, while allowing the owner the option to continue repairs on private property at their own cost and that administration research payment options.

**CARRIED**

**TENDERS:**

**6. a) Request for Proposal – Waste Transfer Station Hauling**

**MOTION 15-11-857**      **MOVED** by Councillor Driedger

That the Waste Transfer Station Hauling Request for Proposals be opened.

**CARRIED**

Councillor Bateman declared herself in conflict and left the meeting at 1:06 p.m.

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Proposals Received

	<b>Option 1</b>	<b>Option 2 – A</b>	<b>Option 2 - B</b>
L & P Disposals	\$276,415.00	\$103,352.75	\$183,561.70
JL Waste	\$267,770.00	\$101,894.00	\$169,538.00
JL Waste	\$252,000.00		

**MOTION 15-11-858** **MOVED** by Councillor Wardley

That administration review the Waste Transfer Station Hauling Contract proposals and bring it back to Council for awarding.

**CARRIED**

Councillor Bateman rejoined the meeting at 1:16 p.m.

**UTILITIES:** **9. d) Engineering Services Proposals Award – Rural Potable Water Infrastructure**

**MOTION 15-11-859** **MOVED** by Councillor Wardley

That the Rural Potable Water Infrastructure - Engineering Services project be awarded to MPE Engineering Ltd.

Evaluation Criteria	Weight	Score			
		BCL	MPE	Stantec	Assoc.
<b>Company/Project Team</b> 1. Water systems construction experience 2. Rural understanding and experience 3. Project Team Members and Level of Expert Input 4. Demonstrated Level of Commitment to Project 5. References for Similar Projects	20%	18	18	15	18
<b>Methodology/Proposal Thoroughness</b> 1. Project Understanding (scope) 2. Evidence of Value added to Project 3. Level of Detail in Proposed Sequence of work	25%	18	19	14	22
<b>Project Schedule</b>	5%	4	5	3	5
<b>Proposal Cost (Fees and Disbursements)</b>	50%	44	50	37	34
<b>TOTAL</b>	<b>100%</b>	<b>84</b>	<b>90</b>	<b>69</b>	<b>79</b>

**CARRIED**

**OPERATIONS:** **10. d) Knelsen Gravel Pit Hauling**

Councillor Derksen declared himself in conflict and refrained from the discussion and the vote on Motion 15-11-860.

**MOTION 15-11-860** **MOVED** by Councillor Wardley

That the County support the proposed gravel extraction route by

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Knelsen Sand & Gravel (road allowance west on Township Road 106-4 for 1 mile and back north for 1 mile) and that administration be authorized to work with the developer on the construction of the public roadway inclusive of the application with the provincial government.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**11. a) Sanitary Sewer System Expansion – La Crete**

**MOTION 15-11-861**

**MOVED** by Councillor Braun

That the La Crete sanitary sewer system expansion be referred to the next budget meeting for further review.

**CARRIED**

**11. b) Land Sale Request, Lot 23PUL, Plan 922 2231  
Hutch Lake Subdivision (High Level Rural)**

**MOTION 15-11-862**

**MOVED** by Councillor Wardley

That the request to purchase Plan 922 2231, Lot 23PUL in the Hutch Lake Subdivision be DENIED.

**CARRIED**

**11. c) Development Statistics Report  
January to September 2015**

**MOTION 15-11-863**

**MOVED** by Councillor Wardley

That the development statistics report for January to September 2015 be received for information.

**CARRIED**

**FINANCE:**

**12. a) Financial Reports – January 1 to September 30, 2015**

**MOTION 15-11-864**

**MOVED** by Councillor Jorgensen

That the financial reports for the period, January 1 – September 30, 2015, be accepted for information.

**CARRIED**

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Reeve Neufeld recessed the meeting at 2:04 p.m. and reconvened the meeting at 2:15 p.m.

**DELEGATIONS:**

**4. a) O2 Design – Economic Development & Streetscape Design Project**

Presentation by O2 Design regarding the Economic Development and Streetscape Design project.

**ADMINISTRATION:**

**13. a) Bylaw 1010-15 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members**

Councillor Jorgensen stepped out of the meeting at 2:35 p.m.

**MOTION 15-11-865**

**MOVED** by Councillor Bateman

That third reading be given to Bylaw 1010-15 being the Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members as AMENDED.

**CARRIED**

Councillor Jorgensen rejoined the meeting at 2:38 p.m.

**13. b) Policy FIN025 Purchasing Authority Directive and Tendering Process**

**MOTION 15-11-866**

**MOVED** by Councillor Knelsen

That Policy FIN025 Purchasing Authority Directive and Tendering Process be received for information.

**CARRIED**

**13. c) 2016 Growing the North Conference**

**MOTION 15-11-867**

**MOVED** by Councillor Wardley

That Mackenzie County sponsor the 2016 Growing the North Conference Sponsorship as a Gold Sponsor in the amount of \$5,000.00.

**CARRIED**

**13. d) Mackenzie Regional Waste Management Commission – Tipping Fee Increase (ADDITION)**

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**MOTION 15-11-868**      **MOVED** by Councillor Knelsen

That the Mackenzie Regional Waste Management Commission tipping fee increase be approved.

**CARRIED**

**13. d) Alberta Transportation Proposed Speed Zone Amendment – Town of High Level (ADDITION)**

**MOTION 15-11-869**      **MOVED** by Councillor Driedger

That Alberta Transportation’s proposed speed zone amendment for the Town of High Level be received for information.

**CARRIED**

**TENDERS:**      **6. a) Request for Proposal – Waste Transfer Station Hauling**

Councillor Bateman declared herself in conflict and left the meeting at 3:15 p.m.

Waste Transfer Station Hauling Contract – Evaluation Matrix

L & P Disposals

Schedule	Proposal Price	Equip. Age & Quantity 25%	Experience 25%	Price 50%	Final Mark /100
Option 1	\$276,415.00	25	25	44	94
Option 2 – Group 1	\$103,352.75	25	25	46	96
Option 2 – Group 2	\$183,561.70	25	25	34	84

JL Waste Management

Schedule	Proposal Price	Equip. Age & Quantity 25%	Experience 25%	Price 50%	Final Mark /100
Option 1	\$267,770.00*	22	17	50	89
Option 2 – Group 1	\$101,894.00	22	17	50	89
Option 2 – Group 2	\$169,538.00	22	17	50	89

\* Miscalculation on Option #1 – Rocky Lane Waste Transfer Station 6 yd bins – total should be \$7,920 and Zama Transfer Station 30 yd bin – total should be \$1,050. Amount noted is the correct calculation.

**MOTION 15-11-870**      **MOVED** by Councillor Knelsen

That the Waste Transfer Station Hauling contract be forwarded to the Public Works Committee for review and recommendation to Council.

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**DEFEATED**

**MOTION 15-11-871**      **MOVED** by Councillor Wardley

That the Waste Transfer Station Hauling contract be awarded to the best qualified proposal, L & P Disposal, based on Option 1 as recommended by administration.

**DEFEATED**

**MOTION 15-11-872**      **MOVED** by Councillor Knelsen

That the Waste Transfer Station Hauling contract be awarded as follows:

- Option 2 – Group 1 – L & P Disposals
- Option 2 – Group 2 – JL Waste Management

Deputy Reeve Sarapuk requested a recorded vote.

In Favor

Councillor Derksen  
Councillor Driedger  
Reeve Neufeld  
Councillor Braun  
Councillor Knelsen

Opposed

Councillor Paul  
Councillor Wardley  
Deputy Reeve Sarapuk  
Councillor Jorgensen

**CARRIED**

Reeve Neufeld recessed the meeting at 3:45 p.m. and reconvened the meeting at 3:53 p.m.

Councillor Bateman rejoined the meeting at 3:53 p.m.

**INFORMATION/  
CORRESPONDENCE:**

**14. a) Information/Correspondence**

**MOTION 15-11-873**      **MOVED** by Deputy Reeve Sarapuk

That the information/correspondence items be received for information.

**CARRIED**

**MOTION 15-11-874**      **MOVED** by Councillor Jorgensen

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That the Mackenzie Municipal Services Agency wetlands presentation be received for information.

**CARRIED**

**MOTION 15-11-875**      **MOVED** by Councillor Wardley

That the County support the Northwest Health Foundation Country Christmas as a snack sponsor and Christmas tree sponsor.

**CARRIED**

**IN-CAMERA  
SESSION:**

**15. In-Camera Session**

**MOTION 15-11-876**      **MOVED** by Councillor Braun

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 4:10 p.m.

- 15. a) Legal
- 15. b) Labour
- 15. c) Land

**CARRIED**

**MOTION 15-11-877**      **MOVED** by Councillor Jorgensen

That Council move out of camera at 4:20 p.m.

**CARRIED**

**15. a) Legal – Town of Rainbow Lake – Revenue Sharing Agreement**

**MOTION 15-11-878**      **MOVED** by Councillor Paul

That a response letter be sent to the Town of Rainbow Lake in regards to the revenue sharing agreement.

**CARRIED**

**NEXT MEETING  
DATES:**

- 17. a) Committee of the Whole Meeting  
Wednesday, November 25, 2015  
10:00 a.m.

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Fort Vermilion Council Chambers

- b) Regular Council Meeting  
Wednesday, November 25, 2015  
1:00 p.m.  
Fort Vermilion Council Chambers
- c) Special Council (Budget) Meeting  
Monday, November 30, 2015  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT: 18. a) Adjournment**

**MOTION 15-11-879 MOVED** by Councillor Jorgensen

That the council meeting be adjourned at 4:21 p.m.

**CARRIED**

These minutes were approved by Council on November 25, 2015.

(original signed)

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Bill Neufeld  
Reeve

(original signed)

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Joulia Whittleton  
Chief Administrative Officer

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